



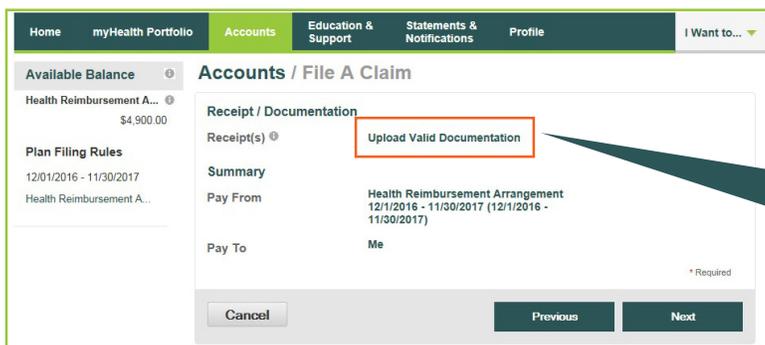
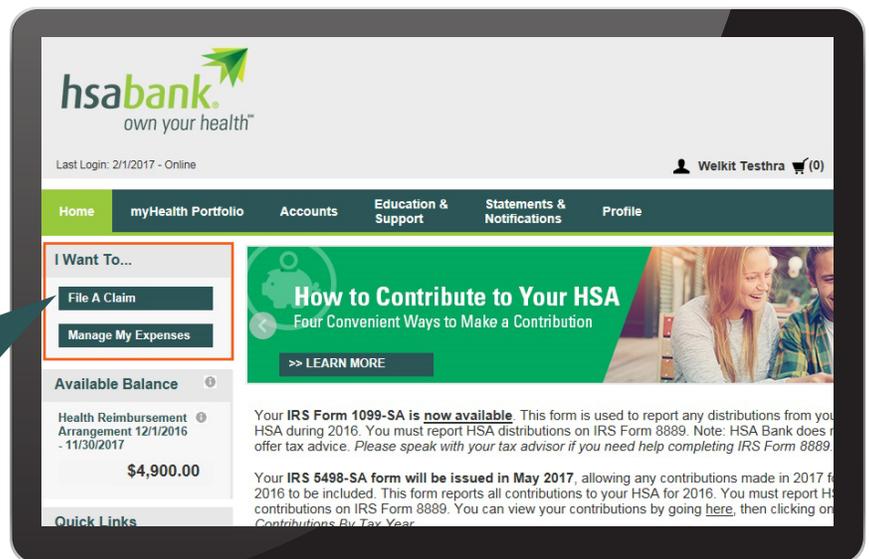
Submitting FSA, HRA and Commuter Benefit Claim is easy!



Submitting your claim online simplifies the process, and keeps all the relevant information in one place, including your claim history and receipts. It's easy to submit your claim using the Member Website or our mobile app.

Using the Member Website

- 1 Log into the HSA Bank [Member Website](#).
- 2 Navigate to the "I Want To..." section.
Click on "File A Claim"
- 3 Designate the type of expense you are submitting, and upload required documents to support the claim.



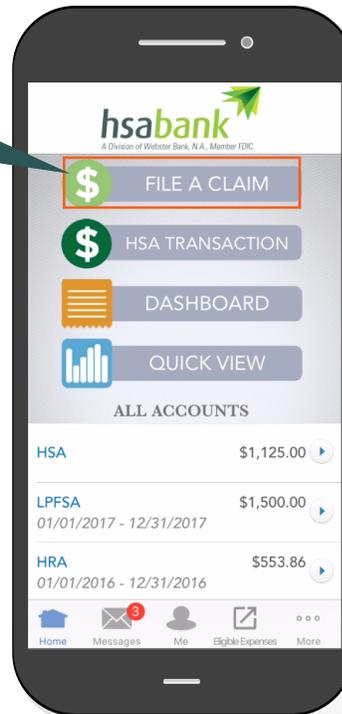
Uploading valid substantiation is a requirement with third-party documentation including the date and type of service, the name of the service provider or merchant, the amount of the expense, and for medicines or drugs, a copy of the prescription or receipt with an Rx number.

- 4 Once you accept the "Terms and Conditions", your claim is submitted for review, and will be processed according to your plan's guidelines and reimbursement schedule.

Using the Mobile App

- 1 Upon launching HSA Bank Mobile, tap on the "File a Claim" button and select your account.

Tap on "File A Claim"



- 2 Select a payee or fill out the claim form.
- 3 Add receipt image(s) by taking a picture of the receipt(s) using the camera on your mobile device, or by selecting an existing photo from your device's photo library.
- 4 Lastly, tap the "Add a Claim" button to complete the claim submission.



In order to use HSA Bank Mobile you must have created a username and password on the Member Website.

Step 1

Create Your Username and Password by registering on the [Member Website](#).

Step 2

Download HSA Bank Mobile at [Google Play](#) or the [App Store](#).



Step 3

Log into HSA Bank Mobile and start managing your account on the go.

HSA Bank Mobile is compatible with iOS devices (iPhone, iPod Touch, iPad) and Android-powered devices.

The IRS requires the plan administrator must receive all claims for qualified expenses within 180 days after the service is provided in order for it to be considered for reimbursement.

While the HSA Mobile app is free to download, message and data rates may apply. Check with your mobile services provider for any charges that may apply for data usage on your mobile device. Please refer to the Online Services Agreement for further details regarding HSA Bank mobile banking services.



Please call the number on the back of your HSA Bank debit card or visit us at www.hsabank.com

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